HART Continuum of Care
HART Ranking Order and CoC Local Priorities for 2023

Program Review Committee

Approved Date: July 11, 2023

Policy: HART is to determine a ranking order for the 2023 CoC NOFO competition to best serve the homeless community and operate the local homeless system. It is to protect the integrity of the system while meeting HUD requirements and ensuring that the projects that best reduce homelessness and returns to homelessness primarily evidenced by HUD system performance measures are given the best opportunity for funding.

Procedures:

A. Ranking Order –
   HART will use the following ranking order for the 2023 competition:

   1. Homeless management information system (HMIS) and coordinated entry system (CES); however, unspent funds should be considered for reallocation.
   2. First-year renewable projects.
   3. Renewable projects must demonstrate that they are improving the CoC system by receiving at least 65 percent of the Sections I and II of the rating tools combined.
   4. New projects created through reallocation, CoC Bonus, or a combination of reallocation and CoC Bonus. Renewable projects that are underperforming may also compete under this priority level.
   5. New DV Bonus Projects.

B. Rational –
   1. HMIS and CES are ranked first since they are required projects by HUD and a loss of funding will have significant negative impacts on the CoC's homeless operation.
   2. First-year renewable projects are not subject to reallocation in accordance with the NOFO.
   3. Renewable grants are expected to contribute to the improvement of the CoC system. HART considers the sum of the objective data of Sections I and II to be a sufficient indicator if a project is improving the CoC system.
   4. Underperforming renewable applications. Any of the following may be reasons to consider a project as underperforming.
      a. A project found to be in gross negligence that does not warrant an opportunity for correction.
      b. A project that issues of concern have been formally addressed and not corrected.
      c. Those projects that do not score above the established percentage might be considered as underperforming, but not required. A new project may not be ranked higher unless it will improve the CoC's system performance to a degree that overrides the impact of a renewal project's loss of funding. Special consideration must be made for reducing or eliminating a permanent supportive housing project that is at full capacity since the clients will have to find an alternative housing source and may end up back in homelessness.

C. Scoring and Ranking

1. Scoring will be completed using the approved scoring rubrics for renewable and new projects.
2. Projects that are second-year renewals and have not submitted an APR will be assessed on data up to an established date decided by the program review committee.
3. Projects will be initially ranked in order of their priority levels in Section A and by their score.
4. Projects at the bottom of Tier I and in Tier II with similar scores may be re-ordered by the ranking committee based on their overall assessment and program review committee guidance. However, the established priority levels must be followed.

2023 HART New Project Threshold Verification

Agency: _____Project: _____

HUD Project Eligibility Threshold (all must be met)	Yes	No
Project applicants and potential subrecipients must meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).		
Project applicants and subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant and subrecipient experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other federal funds.		

Project applicants must submit the required certifications specified in this NOFO.
    a.   Form HUD-2991, Certification of Consistency with the Consolidated Plan(I.E.3.c.3)
    b.   Applicant Code of Conduct on file with HUD. (I.E.3.b.)
    c.   Environmental certification, if applicable. (V.C.3.f.)
    d. All other certifications that are incorporated in the e-snaps application.		

The population to be served must meet program eligibility requirements as described in the Act, the Rule, and Section II.B.11.f of this NOFO. Projects funded through this NOFO must have the following eligibility criteria for program participants. References to paragraphs of the definition of homeless refer to the paragraphs listed under the definition of "homeless" in 24 CFR 578.3. All projects must participate in coordinated entry, and the selection of program participants must be consistent with the CoC's coordinated entry process. As provided by the Consolidated Appropriations Act, 2021, youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 as a condition for receiving services funded under this NOFO. Additionally, any youth-serving provider funded under this NOFO may serve unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who are living in unsafe situations. HUD interprets "youth-serving provider" as a private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under. HUD interprets "living in unsafe situations" as having an unsafe primary nighttime residence and no safe alternative to that residence. These youth-related requirements supersede any conflicting requirements under this NOFO or the Rule. [Page 18]		
Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that meets the needs of the local HMIS.		
Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings; however, this does not apply to project applicants who have never received a CoC Program funded project.		
For expansion project applications, project applicants must articulate the part of the project that is being expanded. Additionally, project applicants must demonstrate they are not replacing other funding sources.		
Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all renewal project threshold requirements of this NOFO. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring findings related to one or more existing grants; or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.		
HART CoC Threshold Criteria (All required)		
Application was received in ESNAPS and the application was received by the deadline.		
The proposed application is an eligible project type		
Coordinated Entry Participation		
Housing First and/or Low Barrier Implementation		
Documented, secured minimum match		
Project has reasonable costs per permanent housing exit, as defined locally		
Project is financially feasible		
Acceptable organizational audit/financial review		
If faith based, agrees to comply with V.A.3. of the NOFO		

2023 HART New Project Threshold Verification

HUD Project Quality Threshold	PA	PR
Permanent Housing (3 out of 4 points required)		
The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).	1	
The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.	1	
The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).	1	
Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).	1	
Joint Transitional Housing Rapid Rehousing (4 out of 6 points required)		
The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families.)	1	
The proposed project will provide enough rapid rehousing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid rehousing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project.	1	
The type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing, including all supportive services regardless of funding source.	1	
The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply and which meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).	1	
Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).	1	
The project adheres to a housing first model as defined in Section III.B.2.o of [the 2022] NOFO.	1	

2023 HART Renewal <u>Permanent Supportive Housing</u> Scoring Rubric

Agency: _____ Project: _____

Weight	Criteria Category	Renewal Evaluation Criteria	Source of Criteria And Calculation	Points	Score
40%	**SPM/ APR** **NOTE: DV Agencies will generate data from their comparable database**	1. Occupancy / average unit utilization	APR Q8b vs 2 Unit utilization rate	☐ 20 pts for >95% ☐ 15 pts for 90-95% ☐ 10 pts for 85-89% ☐ 5 pts for 80-84% *Explanation ☐ 0 pts for <80%	
		2. Extent to which persons who exit homelessness to PH destinations return to homelessness.	SPM 2	☐ 15 pts: All 3 parts = 0 ☐ 12 pts: 2/3 = 0 and 3rd improved ☐ 9 pts: 1/3 = 0 and other 2 improved ☐ 6 pts: 2/3 = 0 or improved and 3rd stable ☐ 3 pts: 2/3 = 0 or improved and 3rd decreased ☐ 0 pts: All others	
		3. Percentage of participants who increased income.	SPM 4-3 and 4-6 merged	☐ 12 pts: >49% w/no decrease ☐ 9 pts: > 49% and decreased ☐ 8 pts: 25-49% CY & increased from PY ☐ 7 pts: 25-49% CY & no change ☐ 6 pts: 25-49% CY & decreased from PY ☐ 3 pts: <25% & increased from PY ☐ 0 pts: All others	
		4. Percentage of participants who remain in PSH or exited to permanent housing	SPM 7	☐ 15 pts: 100% ☐ 12 pts: >79% w/improvement ☐ 9 pts: > 79% w/o improvement ☐ 6 pts: 70-79% w/improvement ☐ 3 pts: 70-79% w/o improvement ☐ 0 pts: <70%	
		5. Leavers who exit to shelter, streets or unknown	APR Q23c (Homeless shelter + place not meant for human habitation + unknown destinations) / (total leavers - deceased)	☐ 18 pts for <6% ☐ 9 pts for 6-20% ☐ 0 pts for >20%	
20%	**Severity of Needs**	6. Housing high priority subpopulations	HMIS – APR Q5a % of new clients in project who were chronically homeless, veterans, youth, or families w/children at entry (if no new clients, use current)	☐ 10 pts for 75-100% ☐ 5 pts for 25-74% ☐ 0 pts for 0-24%	
		7. Prioritization of homeless based on their needs and vulnerabilities	Evidence that the project accepted applicants from CES and CoC policies regarding prioritization	☐ 10 pts for satisfactory ☐ 5 pts for concerns ☐ 0 pts for unsatisfactory	
		8. Connection to mainstream resources	Evidence from agency	☐ 10 pts for satisfactory ☐ 5 pts for concerns ☐ 0 pts for unsatisfactory	
		9. Does not screen out potential clients for barriers unless imposed by federal, state, or local law or ordinance.	HART Housing First Checklist	☐ 10 pts for satisfactory ☐ 5 pts for concerns ☐ 0 pts for unsatisfactory	
10%	**HMIS & Data Quality**	10. HMIS data quality standards	HMIS Data Quality Report (Null) Missing data column	☐ 18 pts if all UDEs have nulls <6% ☐ 1 pt less from 10 for each UDE >5% null	
		11. HMIS timeliness	APR Q6e % of clients entered in HMIS IAW HMIS P/P timeliness standards **(Current timeliness standards approved on 9/14/17)**	☐ 2 pts for 90-100% ☐ 1 pt for 50-90% ☐ 0 pts for <50%	
				Subtotal Page 1:	

PSH Project:

Weight	Criteria Category	Renewal Evaluation Criteria	Source of Criteria And Calculation	Points	Score
10%	**Financials**	12. Audit review	Audit submitted by agency	☐ 5 pts if audit shows agency as a low risk auditee & no findings ☐ 3 pts if audit shows agency as low risk auditee or agency has no findings ☐ 0 pts if audit shows agency high risk auditee AND findings	
		13. Expenditure of funds	APR Q28 and document demonstrating amount awarded (Expended funds / Awarded amount)	☐ 5 pts for >90% ☐ 4 pts if < 90% and reallocated 80% unexpended funds, otherwise ☐ 0 pts	
		14. Cost effectiveness	Ranking committee review of agency response to per household cost comparisons between renewal projects	☐ 5 pts for satisfactory ☐ 3 pts for concerns ☐ 0 pts for unsatisfactory	
		15. Timely draws	LOCCS Minimum of quarterly draws	☐ 5 pts for yes ☐ 0 pts for no	
10%	**CoC Participation**	16. Attendance at membership meetings	HART Secretary	☐ 10 pts for >74% ☐ 5 pts for 50-74% ☐ 0 pts for <50%	
		17. PIT count involvement	PIT Committee Chair or another designated person	☐ 5 pts for participating in the PIT count committee and PIT count ☐ 3 pts for participating in PIT count committee only ☐ 1 pt for participating in PIT count only	
		18. CoC committee (other than PIT) involvement	HART Secretary/Committee Chairs	☐ 5 pts if a member of agency was a committee chair and held quarterly meetings ☐ 3 pts if a member of agency was on a committee and attended at least 75% of meetings	
10%	**Review of Overall Project**	19. Review of monitoring checklist/overall evaluation	Agency/project monitoring checklist. Any no answers should come with explanation	Up to 20 points	
				Subtotal Page 2:	
				Subtotal Page 1:	
				Total Points:	
Bonus	**+ 5**				
				Total Points After Bonus and Penalty:	

Ranking Committee Chair Certification:

_____   Signature

_____   (Printed Name)

_____   (Date)

2023 HART Renewal <u>Rapid Rehousing</u> Scoring Rubric

Agency: _____   Project: _____

Weight	Criteria Category	Renewal Evaluation Criteria	Source of Criteria And Calculation	Points	Score
40%	**SPM/ APR** **NOTE: DV Agencies will generate data from their comparable database**	1. Occupancy / average unit utilization	APR Q8b vs 2 Unit utilization rate	☐ 20 pts for >95% ☐ 15 pts for 90-95% ☐ 10 pts for 85-89% ☐ 5 pts for 80-84% *Explanation ☐ 0 pts for <80%	
		2. Extent to which persons who exit homelessness to PH destinations return to homelessness.	SPM 2	☐ 15 pts: All 3 parts = 0 ☐ 12 pts: 2/3 = 0 and 3rd improved ☐ 9 pts: 1/3 = 0 and other 2 improved ☐ 6 pts: 2/3 = 0 or improved and 3rd stable ☐ 3 pts: 2/3 = 0 or improved and 3rd decreased ☐ 0 pts: All others	
		3. Percentage of participants who increased income.	SPM 4-3 and 4.6 merged	☐ 12 pts: >49% w/no decrease ☐ 9 pts: > 49% and decreased ☐ 8 pts: 25-49% CY & increased from PY ☐ 7 pts: 25-49% CY & no change ☐ 6 pts: 25-49% CY & decreased from PY ☐ 3 pts: <25% & increased from PY ☐ 0 pts: All others	
		4. Percentage of participants who remain in RRH or exited to permanent housing	SPM 7	☐ 15 pts: 100% ☐ 12 pts: >95% w/improvement ☐ 9 pts: > 95% w/o improvement ☐ 6 pts: 90-95% w/improvement ☐ 3 pts: 90-95% w/o improvement ☐ 0 pts: <90%	
		5. Leavers who exit to shelter, streets or unknown	APR Q23c (Homeless shelter + place not meant for human habitation + unknown destinations) / (total leavers - deceased)	☐ 18 pts for <6% ☐ 9 pts for 6-20% ☐ 0 pts for >20%	
20%	**Severity of Needs**	6. Housing high priority subpopulations	HMIS – APR Q5a % of new clients in project who were chronically homeless, veterans, youth, and families w/children at entry (if no new clients, use current)	☐ 10 pts for 75-100% ☐ 5 pts for 25-74% ☐ 0 pts for 0-24%	
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10%	**HMIS & Data Quality**	10. HMIS data quality standards	HMIS Data Quality Report (Lull) Missing data column	☐ 18 pts if all UDEs have nulls <6% ☐ 1 pt less from 10 for each UDE >5% null	
		11. HMIS timeliness	HMIS Lead – APR 6e % of clients entered in HMIS IAW HMIS P/P timeliness standards (Current timeliness standards approved on 9/14/17)	☐ 2 pts for 90-100% ☐ 1 pt for 50-90% ☐ 0 pts for <50%	
				Subtotal Page 1:	

RRH Project:

Weight	Criteria Category	Renewal Evaluation Criteria	Source of Criteria And Calculation	Points	Score
10%	**Financials**	12. Audit review	Audit submitted by agency	☐ 5 pts if audit shows agency as a low risk auditee & no findings ☐ 3 pts if audit shows agency as low risk auditee or agency has no findings ☐ 0 pts if audit shows agency high risk auditee AND findings	
		13. Expenditure of funds	APR Q28 and document demonstrating amount awarded (Expended funds / Awarded amount)	☐ 5 pts for >90% ☐ 4 pts if < 90% and reallocated 80% unexpended funds, otherwise ☐ 0 pts	
		14. Cost effectiveness	Ranking committee review of agency response to per household cost comparisons between renewal projects	☐ 5 pts for satisfactory ☐ 3 pts for concerns ☐ 0 pts for unsatisfactory	
		15. Timely draws	LOCCS Minimum of quarterly draws	☐ 5 pts for yes ☐ 0 pts for no	
10%	**CoC Participation**	16. Attendance at membership meetings	HART Secretary	☐ 10 pts for >74% ☐ 5 pts for 50-74% ☐ 0 pts for <50%	
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		18. CoC committee (other than PIT) involvement	HART Secretary/Committee Chairs	☐ 5 pts if a member of agency was a committee chair and held quarterly meetings ☐ 3 pts if a member of agency was on a committee and attended at least 75% of meetings	
10%	**Review of Overall Project**	19. Review of monitoring checklist/overall evaluation	Agency/project monitoring checklist. Any no answers should come with explanation	Up to 20 points	
				Subtotal Page 2:	
				Subtotal Page 1:	
				Total Points:	
Bonus	**+ 5**				
				Total Points After Bonus and Penalty:	

Ranking Committee Chair Certification:

_____   Signature

_____   (Printed Name)

_____   (Date)