Homeless Advocacy for Rural Tennessee
Membership Application

Membership is open to any community-based organization, government agencies, citizen, or formerly homeless person willing to actively participate in a long term collaborative planning process focused on issues of homeless and at risk individuals and families.

_____
Printed Name (organization or individual)

_____
Name of voting person for organization (one person only)

_____
Address

_____
City   State   Zip

_____   _____   _____
Phone   Fax   E-mail

Annual Membership is $25.00 and is due annually by July 1st. Make checks payable to _Homeless Advocacy for Rural Tennessee_. Checks can be mailed to HART, PO Box 3311, Crossville, TN 38555. Fees may be waived for previously homeless person or at the discretion of the COC members. If you wish for the fee to be waived, please contact the Board Chair to make the request.

Please check which committee you would like to join (descriptions are on the back page. By checking this you are agreeing to be active in the committee. All programs funded through McKinney-Vento Continuum of Care funding and THDA Emergency Solutions Grant are required to participate in one committee:

_____Continuum of Care Program Review Committee   _____Data/HMIS Committee

_____ Public Relations and Fund Raising Committee   _____Point-In-Time Committee

Please use the space below to indicate topics of interest that you would like to hear over the next year:

_____

_____

I, _____, acknowledge, in writing, that I have received the Homeless Advocacy for Rural Tennessee Code of Conduct and Ethics Policy and have read and understand it.

_____   _____
Employee, Director, or Member Signature   Date

Continuum of Care Program Review

Monitors and reviews all HUD CoC- and ESG-funded programs.
Creates a fair competition process for CoC program grants.
With consultation with ESG recipients, ensures ESG projects are aligned with CoC priorities (Need something stating what these are.) and the CoC plan to end homelessness.
Reviews/creates as required/deemed necessary any uniform standards for HUD-funded homeless projects.
Monitors and directs the CoC coordinated entry system.
With consultation with CoC Program recipients, establish performance targets appropriate for population and program type and take action against poor performers.

Data

Reviews Systems Performance Measures data prior to submitting to HUD.
Analyzes data sent to HUD (Performance Measures, Longitudinal System Analysis, HIC, and PIT data).
Evaluates CES and PIT count data and advises CoC on what additional data to collect.
In conjunction with other committees, creates gaps analysis based on HMIS, CES, and other data sources.
Reviews HMIS data quality quarterly. Reports observations to board of directors.

Public Relations and Fund Raising

Creates and updates written material for the purpose promoting the CoC.
Coordinates the annual meeting.
Advises the Collaborative Applicant on HART website content.
Upkeeps HART Facebook page. (CA with guidance?)
Plans fund raising activities for the purpose of funding a staffed office for HART and a future grant program for supporting homeless services.

Point in Time

Prepares annual PIT count methodology and plan for board of directors' approval. (CA?)
Review past PIT count processes and fine tune for upcoming PIT counts.
Prepare a survey that will collect all HUD and CoC required data.
Recruit enumerators for the count.
Ensures that appropriate training is completed for a successful PIT count.
Collect surveys and HMIS data and enters in dBase for data manipulation. (CA?)
Review data before collaborative applicant submits it to HUD.
Review housing inventory count (HIC).