



Homeless Advocacy for Rural Tennessee Membership Application

Membership is open to any community-based organization, government agencies, citizen, or formerly homeless person willing to actively participate in a long term collaborative planning process focused on issues of homeless and at risk individuals and families.

Printed Name (organization or individual)

Name of voting person for organization (one person only)

Address

City State Zip

Phone Fax E-mail

Annual Membership is \$25.00 and is due annually by July 1st. Make checks payable to Homeless Advocacy for Rural Tennessee. Checks can be mailed to HART, PO Box 3311, Crossville, TN 38555. Fees may be waived for previously homeless person or at the discretion of the COC members. If you wish for the fee to be waived, please contact the Board Chair to make the request.

Please check which committee you would like to join (descriptions are on the back page. By checking this you are agreeing to be active in the committee. All programs funded through McKinney-Vento Continuum of Care funding and THDA Emergency Solutions Grant are required to participate in one committee:

_____ Continuum of Care Program Review Committee _____ HMIS Committee

_____ Outreach and Public Relations Committee _____ Point-In-Time Committee

Please use the space below to indicate topics of interest that you would like to hear over the next year:

I, _____, acknowledge, in writing, that I have received the Homeless Advocacy for Rural Tennessee Code of Conduct and Ethics Policy and have read and understand it.

Employee, Director, or Member Signature

Date

1) Continuum of Care Program Review

- a) Coordinates a competitive and fair application process for the annual CoC application
- b) Reviews Exhibit 2 proposals and oversees the Ad Hock Ranking Committee
- c) Reviews applications to THDA for ESG funding and makes recommendations to Board for approval and ranking if required by THDA.
- d) Conducts site visits and audits in order to monitor existing programs and compliance with federal regulations prior to renewal at least annually
- e) Provides guidance and technical support as needed to CoC funded providers
- f) Conducts the ESNAPS submission of the annual collaborative application to HUD
- g) Oversee the consistency of policies and procedures to assure CoC Compliance with HUD Regulations
- h) Meets at least monthly for approximately six months reports to the CoC

2) HMIS

- a) Maintain HMIS System updates
- b) Advise to best practices on digital security
- c) Advise Executive Committee to mandates
- d) Maintain updated HMIS training practices
- e) Create and evaluate reports to maintain data integrity
- f) Meets monthly or more and reports to the CoC

3) Outreach and Public Relations

- a) Create and update written material for the purpose promoting the CoC
- b) Coordinate the meeting publicity through media
- c) Meet with and attract new membership
- d) Outreach to faith-based organizations
- e) Meets at least quarterly and reports to the CoC

4) Point in Time

- a) Distribute PIT material in given geographical area
- b) Collect PIT materials in geographical area after the PIT information is completed
- c) Be Point of contact for a specified geographical area
- d) Assemble and collate given information for HUD consumption